

Sample Budget Justification for Northeastern IPM Center Grant Applicants

Budget Justification

A. Salaries and Wages

Apportioned as follows:

1a. Senior Personnel

Project coordinator (.05 FTE, \$3,000). Oversees day-to-day planning of the project, supervision of staff, coordination with experts in partnering states, and administration of the grant.

2b. Other professionals: \$10,000

Undergraduate student (2.5 months, \$3,000) to set and collect traps in the field, count insects on the traps, and record these in the database.

Technician (.2 FTE, \$7,000). Oversees the undergraduate student, writes the educational fact sheet, posts it on the website, and performs laboratory functions necessary to the project.

B. Fringe Benefits: \$4,430 total

Computed on staff salaries at the approved rate of XX.X% for (*describe type of employee*) and at the rate of XX.X% for (*describe type of employee*). *Note: Some institutions do not charge fringe on students.*

C. Total Salaries, Wages, and Fringe Benefits: \$17,430

E. Travel: \$550

Ten trips to field sites: 100 miles each @ .55/mile

F. Other Direct Costs

F.1. Materials & Supplies: \$1,400

Apportioned as follows:

1,000 traps and dissecting equipment \$1,200

Office supplies \$200

F.2. Publication Costs: \$250

Fact sheet printing for distribution at twilight meetings, 500 copies @\$0.50 each

F. 8. Communications: \$500

Multistate team member conference calls @ \$100 per call x 2 calls: \$200

Server housing expenses: \$200

Distribution of fact sheets: \$100

(Note: no Indirect Costs are permitted on RIPM proposals; Section H in this example pertains to Partnership proposals only.)

H. Indirect Costs: \$5,678

Equals total direct costs (\$20,130) x 0.28205.