**IPM Calendar**

| **IPM Activity** | **Sept** | **Oct** | **Nov** | **Dec** | **Jan** | **Feb** | **March** | **April** | **May** | **June** | **July** | **Aug** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Annual IPM Plan Updates** | | | | | | | | | | | | |
| * Conduct annual walk through assessments – indoors & outdoors |  |  |  |  |  |  |  |  |  |  |  |  |
| * Review last year’s Indoor IPM Plans, policies & service reports in conjunction with IPM Teams and relevant staff |  |  |  |  |  |  |  |  |  |  |  |  |
| * Update Indoor IPM Plans & submit if required |  |  |  |  |  |  |  |  |  |  |  |  |
| * Review Outdoor IPM plans[[1]](#footnote-1) |  |  |  |  |  |  |  |  |  |  |  |  |
| * Update and submit Outdoor IPM Plan update |  |  |  |  |  |  |  |  |  |  |  |  |
| **IPM Contractor Services for Indoor and Outdoor IPM Services** (note whether it is for the indoor or outdoor plan) | | | | | | | | | | | | |
| * Review contract specs for extension or rebid. Also review & evaluate existing vendor. |  |  |  |  |  |  |  |  |  |  |  |  |
| * Develop or update bid specs |  |  |  |  |  |  |  |  |  |  |  |  |
| * Publish bid specifications |  |  |  |  |  |  |  |  |  |  |  |  |
| * Review bids submittal and select vendor |  |  |  |  |  |  |  |  |  |  |  |  |
| * Contract start date |  |  |  |  |  |  |  |  |  |  |  |  |
| **Training Dates** | | | | | | | | | | | | |
| * IPM teams and school staff |  |  |  |  |  |  |  |  |  |  |  |  |
| * Food Service |  |  |  |  |  |  |  |  |  |  |  |  |
| * Custodial |  |  |  |  |  |  |  |  |  |  |  |  |
| * Municipal personnel (e.g. manage grounds or playing fields) |  |  |  |  |  |  |  |  |  |  |  |  |
| * Other |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Monitoring Schedule** | | | | | | | | | | | | |
| * Routine – non-high risk |  |  |  |  |  |  |  |  |  |  |  |  |
| * Routine - high risk |  |  |  |  |  |  |  |  |  |  |  |  |
| * Infestation |  |  |  |  |  |  |  |  |  |  |  |  |
| * Ongoing treatment program |  |  |  |  |  |  |  |  |  |  |  |  |

1. Many school districts have a city department manage their playing field which may be used by more than one school. Thus, the review may involve a different constellation of people and different time frame. Review for any changes in use of playing fields, environmental conditions, vendors or products used, types of pests encountered, changes in resources such as irrigation or fertilization, etc. [↑](#footnote-ref-1)